

# APPENDIX A TO THE BYLAWS OF THE NORTHERN ILLINOIS GESNERIAD SOCIETY – STANDING RULES AND PROCEDURES

**DEFINITION:** These standing rules and procedures are not part of the bylaws and, in the case of conflict, are inferior to the bylaws.

**PROCEDURES:** The rules contained in Roberts Rules of Order, Revised shall govern NIGS in all cases to which they are applicable, and in which they are not inconsistent with the bylaws of this chapter.

## **MEMBERSHIP CATEGORIES:**

**Individual:** An individual who has full voting privileges and who receives one copy of the newsletter should such a publication exist, and any notifications sent.

**Family:** Two or more individuals who reside at the same address and receive a single copy of the newsletter should such a publication exist. A single notification shall be sent in the absence of a newsletter. A maximum of two votes is accorded the family, one for each adult.

**Commercial:** There is no commercial membership category.

**DUES:** The dues for an individual member, and for a family membership, shall be \$15.00

**FISCAL YEAR:** The fiscal year shall coincide with the calendar year.

**ELECTION MEETING, SPECIAL MEETING:** The election meeting shall be the November meeting. The December meeting shall be for social purposes, and unless modified by prior notice, no business will be conducted.

**SINGLE SIGNATURE AMOUNT:** The disbursement amount requiring more than one signature shall be \$150.00

**THE STANDING RULES APPROVED OCT. 1998, AND AMENDED NOV. 2003 AND NOV. 2005. THOSE AMENDMENTS ARE REFLECTED IN THIS MAY 2010 DOCUMENT.**